# Genes and Environment への投稿手順 Snapp – Author Dashboard

1. GENV のジャーナルウェブページ

<https://genesenvironment.biomedcentral.com/> にアクセスし、Submit a manuscript ボタンをクリック。

# **Genes and Environment**



2. Snapp にログイン

初めてログインをする際には Google もしくは ORCID アカウントから新し いユーザー登録を行う。既に Editorial Manager からの Username と Password を取得している場合には、email address と password を入力し Continue をク リック。

Log in, or r	egister a nev	w account t	o conti	nue	
Email address					
		,	OB	0	Continue with Google $\rightarrow$
	Continue $\rightarrow$		UR		Continuowith OBCID

## 3. 投稿手続き開始

<u>Start your submission</u>: 論文タイプの選択をし > Start submission をクリッ

ク	
Select article type	
Start your submission Your manuscript should be prepared in line with the Plant Systematics and Ev	olution g <u>uidelines.</u> ile
Start a new submission by choosing an article type Article type:	n
Review	
Review BriefReport Research	

# 4. FILES

<u>Manuscript file</u>: Article file のアップロードをする。Figure, table, supplementary file, related files は任意。図や表は article file 内に配置が必要 となります。

フ	アイ	ルのア	ッブ	°D —	ドが完了	したら、	Next	をク	IJ	ッ	ク	0
---	----	-----	----	------	------	------	------	----	----	---	---	---

Base         Declarations         Review         Savedjustnow           CMANUSCRIPT file         Check that your manuscript has been prepared according to the guidelines (opens in a new window) or your submission may not meet our technical checks.         Upload your manuscript in an editable format for peer review (maximum 2GB). This will be either:         A Word document with figures and tables placed in the body of the text where they are referenced         LaTeX documents with figures and tables compressed into a .zip format. We will compile these into a PDF for peer review.           We will try to fill in some form fields using the information you provide in your manuscript.         Very of the sext where they appear in your manuscript. <b>Upload nanuscript</b> Figures (optional)         Upload high-quality figures (300dpi .jpeg., tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image.           (upload a figure)         Tables (optional)           Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are to large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.           (upload a table)         Supplementary material (optional)           Upload supporting material that you want to be published alongside your manuscript.         Upload a supplementary file	les
Course Technolog Decision of the provide in the content of the subdistries (opens in a new window) or your submission may not meet our technical checks.         Upload your manuscript in an editable format for peer review (maximum 2GB). This will be either:         • A Word document with figures and tables placed in the body of the text where they are referenced         • LaTeX documents with figures and tables compressed into a .zip format. We will compile these into a PDF for peer review.         We will try to fill in some form fields using the information you provide in your manuscript.         Upload manuscript         Figures (optional)         Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image.         Upload a figure         Tables (optional)         Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.         Upload a table         Supplementary material (optional)         Upload a supplementary material (optional)         Upload a supplementary material (optional)	las Datails Authors Darlarations Review
Definition of the series of th	Saved just now
Check that your manuscript has been prepared according to the <u>guidelines (opens in a new window)</u> or your submission may not meet our technical checks. Upload your manuscript in an editable format for peer review (maximum 2GB). This will be either: <ul> <li>A Word document with figures and tables placed in the body of the text where they are referenced</li> <li>LaTeX documents with figures and tables compressed into a .zip format. We will compile these into a PDF for peer review.</li> </ul> We will try to fill in some form fields using the information you provide in your manuscript. Upload manuscript Figures (optional) Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image. Upload a figure Tables (optional) Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. Upload tables Supplementary material (optional) Upload supporting material (optional) Upload supporting material (optional) Upload supporting material that you want to be published alongside your manuscript.	Manuscript file
Upload your manuscript in an editable format for peer review (maximum 2GB). This will be either:	Check that your manuscript has been prepared according to the <u>guidelines (opens in a new window)</u> or your submission may not meet our technical checks.
<ul> <li>A Word document with figures and tables placed in the body of the text where they are referenced</li> <li>LaTeX documents with figures and tables compressed into a .zip format. We will compile these into a PDF for peer review.</li> <li>We will try to fill in some form fields using the information you provide in your manuscript.</li> </ul> <b>Upload manuscript Figures</b> (optional) Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image. <b>Upload a figure Tables</b> (optional) Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. <b>Upload a table Supplementary material</b> (optional) Upload a supplementary material (optional) Upload a supplementary file	Upload your manuscript in an editable format for peer review (maximum 2GB). This will be either:
We will try to fill in some form fields using the information you provide in your manuscript.   Upload manuscript Figures (optional) Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image. Upload a figure Tables (optional) Upload tables in the order that they appear in your manuscript along with the correct labelling e.g., Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. Upload a table Supplementary material (optional) Upload a supplementary file	<ul> <li>A Word document with figures and tables placed in the body of the text where they are referenced</li> <li>LaTeX documents with figures and tables compressed into a .zip format. We will compile these into a PDF for peer review.</li> </ul>
Upload manuscript         Figures (optional)         Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image.         Upload a figure         Tables (optional)         Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.         Upload a table         Supplementary material (optional)         Upload supporting material that you want to be published alongside your manuscript.         Upload a supplementary file	We will try to fill in some form fields using the information you provide in your manuscript.
Figures (optional) Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image. Upload a figure Tables (optional) Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. Upload a table Supplementary material (optional) Upload supporting material that you want to be published alongside your manuscript.	Upload manuscript
Upload high-quality figures (300dpi.jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image. Upload a figure Tables (optional) Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. Upload a table Supplementary material (optional) Upload supporting material that you want to be published alongside your manuscript. (Upload a supplementary file)	Figures (ontional)
Upload a figure         Tables (optional)         Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.         Upload a table         Supplementary material (optional)         Upload supporting material that you want to be published alongside your manuscript.         Upload a supplementary file	Upload high-quality figures (300dpi .jpeg, .tiff or .eps images) in the order they appear in your manuscript. Each figure should be labelled, for example 'Figure 1', taking care that the label does not cover or obstruct the image.
Tables (optional)         Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.         Upload a table         Supplementary material (optional)         Upload supporting material that you want to be published alongside your manuscript.         Upload a supplementary file	Upload a figure
Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material. Upload a table Supplementary material (optional) Upload supporting material that you want to be published alongside your manuscript. Upload a supplementary file	Tables (optional)
Upload a table         Supplementary material (optional)         Upload supporting material that you want to be published alongside your manuscript.         Upload a supplementary file	Upload tables in the order that they appear in your manuscript along with the correct labelling e.g. Table 1. Any tables that are too large to be presented graphically within the body of your manuscript should instead be uploaded as supplementary material.
Supplementary material (optional) Upload supporting material that you want to be published alongside your manuscript.	Upload a table
Upload supporting material that you want to be published alongside your manuscript.	Supplementary material (optional)
Upload a supplementary file	Upload supporting material that you want to be published alongside your manuscript.
	Upload a supplementary file

### 5. DETAILS

Files でアップロードされました Article file ですが、Title と Abstract が自動 的にこちらのページに反映がされ表示がされますがご確認をお願い致しま す。

Cover letter はこちらのページでアップロードをしてください。 記入が完了したら、Next をクリック。

	Deta	ils	Authors	Declarations	Review			Saved 6 minu
Tit	le							
This	is the	title se	een by potent	tial reviewers. It r	nust match t	he title as it appears	s in your manuscript	file.
4	$\diamond$	В	$I \times^2 \times_2$	<u>I</u> *				
Ab	strac	۰t						
This	isthe	abstra	ict seen by po	tential reviewers	. It must ma	tch the abstract as it	appears in your ma	nuscript file.
5	ð	В	$I \times^2 \times_2$	<u> </u>				
Co	ver le	ettei	r					
Prov	ide a c nitted	over le work a	etter outlinin and why it is a	g your research. 1 appropriate for th	The cover let ne journal.	ter should briefly dis	scuss the context an	d importance of the
5001	oload c	over le	etter					
U								

## 6. AUTHORS

Affiliated institutions: Affiliation も論文ファイルから自動的に表示がされますが、 追加必要な場合、所属先を Institution name から検索をしてください。追加がで きる所属先は一人につき二つだけとなっております。

<u>Funding (任意)</u>:研究助成金を受けている場合、funder name の詳細情報を入力 する。

Funder name と Grand ID を記入 > Add Funder をクリックし追加

<u>Authors' Information:</u> Author information も自動的に反映がされますが情報の確認をし、追加をする場合は Add another author をクリックする

thors		
es Details Authors D	eclarations Review	Saved 9 minut
Affiliated institutions		
Add the institutions that your ma institution to authors below. Only two affiliated institutions ca	nuscript's authors are affiliated with. Onco n currently be included per author.	e they have been added here, you can match the
Institution name (E.g. University o	f Oxford)	
Funding (optional)		
Please add the funder(s) of the re-	search described in this manuscript and th	he associated grant reference numbers
- I include the random (s) of the re-		
Funder name (E.g. UK Space Agency	·)	
Grant ID		
[]		
Add funder		
-Authors' information		
Add all author names in the order	they should appear in the published manu	ıscript.
Given names	Family name	Email address
Primary affiliation	Other affiliation (optional)	
Select primary affiliation	✓ Select other affiliation	~
L	Cannot be the same as primary affiliat	tion
Funder(s):		
runder(5).		

<u>Corresponding authors:</u> Pull down から corresponding author の選択 <u>Author Contributions Statement:</u> Contributions statement の記入 記入が完了したら、一番下にある Next をクリック。

Add another author
Corresponding authors
Select a primary corresponding author
Choose a primary corresponding author

We will contact this person during the submission and publication process.

Select from your author list below Select from your author list below

Author Contributions Statement

Authorship provides credit for a researcher's contributions to a study and carries accountability. Use this section to specify how authors contributed to the manuscript.

Our authorship policy for Springer (opens in a new window) provides guidance and criteria for authorship.

This replaces any statement written within the manuscript and is the one that we will publish.

Use initials to refer to each author's contribution, and specify who did what. For example, "A.B. and C.D. wrote the main manuscript text and E.F. prepared figures 1–3. All authors reviewed the manuscript."

## 7. DECLARATIONS:

<u>Open Access</u>: 論文掲載料(Article Processing Charge)の確認と合意。

<u>Competing interests policy</u>: 利益相反 (COI)ポリシーについて。Competing interests の有無どちらかをお選びください。

les Details Authors Declarations Review	Saved 20 seconds aj
-Open access	
Thyroid Research is an open access journal that levies an article processing ch	arge (APC) for articles accepted for publication.
View the article processing charges.(APC) for this journal (opens in a new wins	dony 1
If your article is accepted you will need to pay the APC. You have some options	s to help you with the cost.
The APC for your article may be covered by one of Springer Nature's fully	open access agreements or by a journal partner.
<ul> <li>If your research is funded by a grant, check with your research funder to:</li> </ul>	see if you already have funds for APC in your grant.
Springer Nature can help you look for funding to pay an APC.	
Read more about getting help with APCs in our guide to funding and support:	services (opens in a new window).
> Discounts or waivers in cases of financial hardship or if you are from a low	or lower-middle-income country
By submitting my article I agree to pay the APC in full if my article is accept	pted for publication (unless it is covered by an
institutional agreement or journal partner, or a full waiver has been grant	ted).

### Competing interests policy

-Springer requires authors to declare any competing financial and/or non-financial interests in relation to the work described. The corresponding author is responsible for submitting a competing interests' statement on behalf of all authors of the paper. Please familiarise yourself with our <u>competing interests policy (opens in a new window)</u> before checking the appropriate box below.

This replaces any statement written within the manuscript and is the one that we will publish.

Do you have any competing financial and/or non-financial interests?

No. I declare that the authors have no competing interests as defined by Springer, or other interests that might be perceived to influence the results and/or discussion reported in this paper.

Yes, the authors have competing interests as defined by Springer, or other interests that might be perceived to influence the results and/or discussion reported in this paper.

Dual publication: 二重投稿について。他誌に掲載または投稿中のものは受理で きません。ない場合は No。

<u>Authorship:</u> オーサーシップガイドラインを確認し、条件が満たされていました ら I confirm をクリック。

<u>Third party material</u>: 原稿には第三者からの material (figures, images, and/or supplementary material) が含まれていか Yes or No の選択。

### Dual publication

Have the results/data/figures in this manuscript been published or are they under consideration for publication elsewhere?

No, the results/data/figures in this manuscript have not been published elsewhere, nor are they under consideration (from you or one of your Contributing Authors) by another publisher.

Yes, some portion of the results/data/figures in this manuscript have been published or are under consideration for publication elsewhere.

#### Authorship

You must ensure you have read Springer journal policies on author responsibilities (opens in a new window).

l confirm the corresponding author has read the journal policies and submit this manuscript in accordance with those policies.

### Third party material

Any material in your manuscript that is not the original work of the authors may be protected by copyright and may require permission to publish. This includes any material used from previously published:

- figures,
- images, and/or
- supplementary material.

Does your manuscript contain any material from third parties?

No, all of the material is owned by the authors and/or no permissions are required.

O Yes, the manuscript contains third party material and obtained permissions are available on request by the Publisher.

Data availability: 研究データの申告をする必要が場合、Yes か No をお答えください。

<u>Acknowledgement (任意)</u>: すべての貢献者に対して感謝を述べるとともに、論 文に携わった人、組織・機関などに感謝の意を示してください。名前の記載をさ れた方からは必ず許可を得てください。

Data	availability
Deso appl	cribe how and where we can access the research data supporting the results of your manuscript. Include (where licable) links to the data set or accession number. Use only full URL strings, not embedded links.
Do you	I have any research data declarations to make?
◯ No	/Not applicable (this manuscript does not report data generation or analysis).
O Yes	s, I have research data to declare.

#### Acknowledgements (optional)

Acknowledge anyone who contributed towards the article that does not meet the criteria for authorship, including anyone who gave professional writing services or materials.

Make sure you get permission from those mentioned in the acknowledgements section.

See our editorial policies (opens in a new window) for a full explanation of acknowledgements and authorship criteria.

This replaces any statement written within the manuscript and is the one that we will publish.

If you do not have anyone to acknowledge, leave it blank.

# 8. REVIEW

投稿をする前に、全ての欄の確認をお願い致します。

view				
Details Authors Destin	tions Review			Saved 1 minute
	2			
Files				✓ Edit
0 FILES ADDED				
Provide a manuscript file				
Details				✓ Edit
Article type				
Review				
Title				
Enteratitle				
Abstract				
Enter an abstract				
Cover letter				
Provide a cover letter				
Authors				<b>2</b> 5 40
Formalistic surfaces l'info				P Lun
complete authors into				
Author Contributions Statement				
citer the author's contributions statem	en.			
Declarations				✓ Edit
Hybrid				
Declare your acceptance of the publishi	ng policy			
Competing Interests				
Yes, the authors have competing intere	sts as defined by Spi is paper	ringer, or other interes	ts that might be perceived	to influence the
Specify your competing interests	is paper.			
Dual Publication				
The results/data/figures in this manuse	ript have not been p	published elsewhere, n	or are they under considera	tion (from you or
one of your Contributing Authors) by an	other publisher.			
Authorship				
Declare your compliance with the Natu	re Portfolio journal p	olicies		
Third Party Material				
All of the material is owned by the auth	ors and/or no permi	ssions are required.		
Data Availability				
Declare whether you have any data avai	lability			

最後に、Springer Nature と Research Square が連帯している無料の preprint サ ービスに投稿をするか選択をすることができます。こちらは任意となりますが、 preprint として投稿を同意する場合は Yes、必要がなければ No、をクリックし てください。

全ての確認が完了しましたら Submit Manuscript をクリックし、投稿が完了となります。



